

River Falls Ambulance Service
Position Description
Medical Director

REPORTS TO: Ambulance Director or Hospital Administrator

PURPOSE OF POSITION:

Ultimately responsible for all patient care provided by personnel of the River Falls Ambulance Service, hereinafter RF EMS.

ESSENTIAL FUNCTIONS:

1. Essential Functions as follows:
 - a. Serves as patient advocate in the EMS system.
 - b. Develops and insures the implementation of the protocols and standing orders under which the personnel of RF EMS operate.
 - c. Coordinates training goals and objectives with the Assistant Medical Director and the RF EMS Training Officer.
 - d. Insures through the RF EMS Training Officer and the Assistant Medical Director that the knowledge and skills of RF EMS licensed personnel are maintained through an ongoing program of education, testing, licensing and certification through the state of Wisconsin and the National Registry of Emergency Medical Technicians, hereinafter the NREMT.
 - e. Maintains liaison with the medical community including, but not limited to; hospitals, emergency departments, physicians, nurses and pre-hospital providers.
 - f. Represents the ultimate medical authority in quality assurance and run review programs.
 - g. Insures, through the RF EMS Training Officer, the implementation of RF EMS continuing education and skills protocols as outlined in RF EMS protocol 5.0.4.
 - h. Evaluates the provision of patient care by all ALS and BLS personnel of RF EMS.
 - i. Maintains personal medical and procedural knowledge at levels appropriate for an EMS Medical Director.
2. Assists the RF EMS Director or Assistant Directors as requested, at his or her own discretion.
3. Responds directly to the scene on any RF EMS call at his or her own discretion. Personally provides, or assures the provision twenty-four (24) hours every day by a Wisconsin licensed physician of direct on-scene or direct on-line medical control to RF EMS personnel requesting same, or confronted with situations not clearly addressed by protocols and standing orders, or as Medical Director, or his or her physician designee decides, in their sole discretion, is appropriate under the circumstances at the time.
4. Interfaces positively with members of RF EMS and its affiliates.
5. Interfaces positively other public service agencies and members of the public as appropriate.
6. Serves as a member of the RF EMS hiring committee at his or her own discretion.
7. Assists in mediating patient care disputes among RF EMS personnel, or between RF EMS personnel and other agencies.
8. Attends any officer meetings or training meetings at his or her own discretion.

- 9. After consultation with the RF EMS Director or an Assistant Director, may temporarily suspend the license of any RF EMS personnel for cause, and initiate the revocation of same, subject to the individual's right to appeal through the appropriate state authorities.
- 10. Promotes EMS research and takes those actions that assist RF EMS in its efforts to provide the best possible care to those it serves. .

PHYSICAL DEMANDS OF THE POSITION:

Not applicable except if the Medical Director should be on the scene of a medical emergency then his or her physical demands might be the same as those of the EMT, should circumstances dictate.

ENVIROMENTAL / WORKING CONDITIONS:

Not applicable except when the Medical Director chooses to be on scene, in which case the working conditions and dangers are the same as those for EMT's within the RF EMS.

EDUCATION, KNOWLEDGE and SPECIAL REQUIREMENTS:

- ✓ Hold a valid license to practice in the state of Wisconsin as a physician.
- ✓ Knowledge of Emergency Medical Services.
- ✓ Certified/Certifiable in ACLS, PALS and ATLS, or have equivalent knowledge.
- ✓ Knowledge of Microsoft computer software (Word Processors, Spread Sheets, Power Point).
- ✓ Knowledge of OSHA Bloodborne Pathogen Standard (1910).
- ✓ Knowledge of the provisions of WI Trans 309, which relates to state requirements for ambulance equipment and supplies inventory.
- ✓ Knowledge of Wisconsin State Statutes 146.50 - 146.55.
- ✓ Knowledge of RF EMS standards, rules, regulations and policies.
- ✓ Ability to teach in front of large groups with effective communication, oral and written skills.
- ✓ Ability to establish effective working relationships with employees, other agencies and the general public.
- ✓ Possess a valid Drug Enforcement Agency (DEA) number.
- ✓ Have knowledge of the capabilities and limitations of RF EMS.
- ✓ Have knowledge of potential medical complications which may arise during transport of a patient by an ambulance service, as well as the unique challenges and dangers encountered in the pre-hospital setting.

OTHER:

River Falls Area Ambulance Medical Director is a volunteer position. The Medical Director may delegate any responsibilities to the Assistant Medical Director or qualified River Falls Ambulance Service personnel at any time.

RF EMS Director

Medical Director

Date

Date