

## **EMT Trainee Bylaws**

*EMT Trainee definition:* Someone who is currently enrolled in an EMT Basic class under River Falls Ambulance and has received a provisional license to ride in an ambulance.

### **Prerequisites**

1. The trainee shall have a provisional state license prior to riding in the ambulance.
2. The trainee shall have a valid driver's license.
3. The trainee shall have a clear WI Caregiver Background Check

### **Meetings and Trainings**

1. The trainee is not required to attend meetings and trainings, however is strongly encouraged to attend.
2. Regular business meeting is the first Wednesday of each month and trainings are held the first through third Wednesdays of each month unless postponed by an official holiday or bad weather.
3. The trainee shall have no voting rights.

### **Responding to Calls**

1. Trainee shall follow all department policies & procedures.
2. The trainee shall be the fourth attendant on the primary crew or the third attendant on the back-up crew.
3. There shall be only one trainee present on an ambulance at a time.
4. The trainee should always respond with the ambulance (in the back) preparing equipment for the call unless instructed otherwise by the lead EMT.
5. The trainee shall never go directly to a scene.
6. The trainee shall follow the direction of the lead EMT and help as necessary.
7. Any trainee who disobeys orders, interferes with the lead EMT, attempts to give counter-orders, or quarrels with other members provides sufficient grounds for disciplinary action.
8. The trainee shall report any deficiency in equipment to their lead EMT or an officer as soon as possible.
9. Upon the completion of a call, the trainee shall assist the crew as requested until released by the lead EMT.
10. The trainee shall not drive the ambulance in an emergent lights & siren response.
11. The trainee shall talk on the radio only as directed by the lead EMT.
12. The trainee shall be drug and alcohol free when on call and responding to runs. Any deviation will result in termination.
13. Any questions, problems or concerns shall be addressed to the lead EMT or an officer.

### **Miscellaneous**

1. The trainee shall conduct him/herself in a professional manner at all times.
2. The trainee shall keep information about calls, patients and information discussed at meetings, confidential. An infraction will result in suspension or disciplinary actions by the officers.
3. No trainee shall contract any debt in the name of the service.
4. All clothing, equipment and supplies issued to the trainee remain the property of River Falls Ambulance Service.
5. The trainee shall undergo a performance review prior to upgrading to the probationary status.